



# OttawaSportsPages.ca

## JOB POSTING OTTAWA COMMUNITY SPORT MEDIA TEAM

Job title: Summer Sports Journalist

Publication: Ottawa Sports Pages

Location: Ottawa, Ont.

Application Deadline: June 5, 2026

Pay: \$17.60/hour, 35 hours/week, 8 weeks/280 total hours

Dates of Employment: July 6-Aug. 28, 2026

The *Ottawa Sports Pages* is currently seeking to hire a Sports Journalist for a position offered as part of the Canada Summer Jobs program. Daily work hours are flexible. Preference will be given to applicants already residing in Ottawa.

Applicants must meet the following criteria to be eligible to participate in the Canada Summer Jobs program:

- be between 15 and 30 years of age at the start of the employment;
- be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment; and,
- have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

### About our organization:

The Ottawa Community Sport Media Team is a not-for-profit organization devoted to shining a light on Ottawa's amateur sports scene through our local sports news publication, and to provide free sports opportunities in conjunction with our partner sports groups to low-income children and youth.

The *Ottawa Sports Pages* covers high school, university, community and elite amateur sport. Our motivation is to recognize the achievements of Ottawa's amateur sports community, which are almost always overlooked by other media sources. We share stories on our website and through our email newsletter and social media.

Visit us online at: <https://ottawasportspages.ca/>

The Ottawa Community Sport Media Team also works hand-in-hand with the Ottawa Community Housing Foundation's recLINK program to deliver free sports opportunities to children/youth from local social housing communities through a program called the Connecting Athletes of All Means to Paths in Sport Project.

Visit the CAMPS Project online at: <http://ottawasportscamps.ca/about-us/>

### About the position:

The Sports Journalist will create content for all of the *Ottawa Sports Pages'* platforms: website, newsletter and social media. The Sports Journalist will receive assignments from the *Sports Pages'* Editor. Duties will include:

- Composing stories for OttawaSportsPages.ca & the *Ottawa Sports Pages* email newsletter
- Covering live local sports events
- Profiling local sport inclusion initiatives
- Reporting remotely on Ottawa athletes competing out of town
- Coordinating & conducting interviews (in person, by phone or online)
- Posting stories to Wordpress website
- Social media sharing
- Taking & editing photos or videos as needed
- Researching historical Ottawa sports moments
- Creating promotional content for CAMPS Project partner organizations

The successful candidate will:

- Have journalistic experience and a knowledge of professional writing style
- Be a passionate storyteller with an interest and knowledge of sports
- Be personable and confident in interacting with sources
- Be resourceful and have the drive to track down what's needed for stories in an amateur sport setting
- Be well-organized and capable of managing logistics effectively
- Be able to handle many assignments at once and meet all deadlines
- Have the ability to shoot photos & video
- Have excellent computer skills
- Experience in post-secondary journalism program (or related field) and/or with student press are definite assets

The Sports Journalist will be based at their home/remote office, with supervision meetings conducted by video call, phone or in-person, along with frequent contact by e-mail.

### Application process:

Phone interviews for select candidates are planned for June 9. Finalists will be asked to complete a story assignment – for which they will be paid on a freelance basis – the following week, to be published in the *Ottawa Sports Pages'* High School Best series on top local graduating student-athletes. The anticipated start date for the job is July 6.

Our organization is committed to promoting inclusion and diversity in our news coverage, and in our work environment. All qualified applicants will receive consideration for employment without regard to race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, age, marital status, family status or disability. Accommodations are available on request for candidates taking part in all aspects of the selection process.

Interested candidates should submit their applications – including cover letter, resumé and writing samples (document or online links), as well as video/photography samples if desired – by Friday, June 5 to [execdir@ottawasportspages.ca](mailto:execdir@ottawasportspages.ca).

### Contact info:

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